Campus Day Camp

2901 Campus Road

Brooklyn, NY 11210

(718)421-7575

2026

Parent Handbook

www.campusdaycamp.com

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Welcome to Camp 2026!!

Here are a few things to remember:

Camp Shirts must be worn on all Trip days and Swim days. All campers receive two camp shirts. Additional shirts are always available for purchase for $10 in the camp office.

Also, please send your children in **sneakers** and appropriate attire every day so that they may participate in all activities.

Personal Items: It is inevitable that items will get misplaced during the camp day. **Please write your child's name on everything**. This includes shoes, bathing suits, all clothing including underwear, hats and towels. Please speak with your child on the importance of being responsible and keeping their items in his/her bag when not in use.

Cell Phones/Electronics: These items are not allowed in camp. Electronics and cell phones create a distraction from camp activities and tend to get lost or stolen. If your child must have a cell phone please understand that it should be away except when necessary and that the **camp and staff are not responsible for it.**

Personal Hygiene is a very important factor when it comes to campers, therefore please note that we will be discussing this matter in short in all groups throughout the summer. Please remember to keep nails short for karate and other sports activities.

Children without **Medical Forms** may NOT attend camp. Please submit all forms as soon as possible to ensure a great summer for your child.

We hope you all have a Wonderful Safe Summer and that you enjoy becoming a part of our Campus Day Camp Family!!!

Sincerely,

Baruchi Nissinboim

Camp Director

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Trips

Please refer to the appropriate trip calendar for your child's division. All regular trips leave at **9:15 AM** sharp and return at **4:00 PM**!!

*Please note that some trips leave earlier and children will need to be dropped off as early as **7:30 AM**. Please refer to notices sent home and make sure that you receive our emails and text messages!!

Trip Safety: Campus Day Camp keeps a minimum 1:5 counselor to child ratio on all camp trips. In addition to counselors, all trips are also chaperoned by supervisors, support staff and either the assistant director or the director. All water based trips are also chaperoned by our staff of lifeguards and the aquatics director.

Campers of all ages are always under direct and immediate supervision on all trips as well as in our building. Staff are trained and instructed to do headcounts at multiple times during the camp day and especially when leaving and arriving at a destination. As an extra redundancy all campers are given a buddy in the morning before leaving on a trip.

Extended Days: All divisions attend trips that will have a later than normal return time. On these days we will let parents know in advance the approximate return time. Parents may call the evening of the trip to get an exact return time. (Please do not park in front of the building on extended days, buses only)

Overnight Trips: The Explorers attend three overnight trips throughout the summer. Sleeping arrangements are divided by groups. At least one counselor stays in the room/cabin/tent at all times. Breakfast, lunch, dinner and snacks are served on all overnights.

Trip Checklist: On all trips your camper should have the following items.

- Camp shirt
- Camp bag
- Water bottle
- Sneakers

*Overnight trips and extended day trips each have a unique list of items. Please refer to the notice sent home before the trip!

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Swimming

Your child will need the following items in order to go swimming.

- Bathing Suit (no basketball shorts, underwear or jeans)
- Towel
- Change of clothing
- Swimming Caps are required for all children with hair greater than ¼ inch long.
- Flotation Devices **REQUIRED** for children shorter than 54 inches tall! (Arm, Chest, etc)

In addition, please make sure that your camper is wearing his or her camp shirt. It is mandatory that all campers have their camp shirts on all Trip and Pool days. Please make sure that all items are labeled with your child's name.

It is also mandatory that all campers keep their swimming wristbands on for the entire summer. If the wristband is lost, please ask for another one.

Thank You,

Campus Day Camp Staff.

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Drop Off and Pick up

Drop Off: Campers should be walked into the building and should be given to the staff member at the front desk, staff members will also be outside assisting parents that are dropping off by car. Please **do not** drop your child off and assume that he or she will enter the building on his/her own.

The camp day starts at 9:00 am daily. Please do not arrive before 9:00am unless you have made arrangements with the office. Please arrive on time so that we may depart and start our day in a timely fashion. It is especially important to those campers who have a trip that day to arrive at the camp on time. The buses leave for most trips at 9:15 AM sharp. We cannot wait for anyone since we have specific times to arrive and depart. We want the campers to have the best experience and have the most time possible on all trips. If you feel that you are running late for any reason, please call the Camp Office 718-421-7575 to make sure that the buses have not already left for their trip. If your child's group left on the trip your son/daughter may not be left in the building as we must adhere to strict ratios.

Dismissal: We begin dismissal at **4:15pm** on all regular camp days. There will be staff receiving parents in the lobby. All parents must sign out their child and the camp staff will call your child downstairs. Please note that for the security of your children no adults are allowed past the front desk without a staff escort. For dismissal please text your child's first and last name to **718-395-4974** five minutes before you arrive and we will get them ready. If driving we will walk your child to the car.

Bus Pick Up: Children who are picked up for camp in the morning will be given a pick up time. This pick up time will be the same every day and your child must be ready to go at that time everyday. The bus cannot wait or cannot return at another time for your child. If parents have any questions they should be directed to the camp office. Please do not hold up the bus to ask any questions.

Bus Drop Off: Children who are dropped of by bus in the afternoon will be given a drop off time. This time will be the same every day. An adult must be present to receive the child at all homes and apartment buildings. The bus will not leave until the child gets in. If no one is home then the child will return to camp.

Lateness: Your child must be picked up promptly at his/her designated dismissal time. This may be 4:15, 6:00, 7:00 or when the extended day trip returns. Parents that are late will be charged a rate of $5 per 15 minutes of lateness per child. If lateness persists more than three times, your child may be suspended from camp.

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Behavior Policy

It is our intention to provide your child with a safe and secure environment. We attempt to create a warm, comfortable, and fun atmosphere that will make your child look forward to coming to camp each day. In order to ensure the quality of this program and safety of the campers and staff, each participant must follow program rules.

Campers are encouraged to practice those social skills that will allow them to resolve conflicts and meet their needs without the use of harmful or destructive behaviors. When disciplinary situations occur that require intervention, an adult provides the child with clear explanations as to why specific behavior is inappropriate. They then help him/her find alternative behavior that fits within the camp guidelines of appropriate behavior. These guidelines revolve around concerns for the ***safety of all members in camp.***

Behavior Issues: If the camp staff encounters behavior problems with any participant, he/she will first attempt to resolve the problem with the camper, if this fails, the Camp Director will be consulted, followed by the parents. Children that jeopardize the safety of themselves or other campers and staff can be suspended or expelled from camp.

General Summer Camp Rules

1. Cursing, yelling and inappropriate language will not be tolerated.

2. Show respect to all campers, staff, equipment and property.

3. Keep your hands, feet, head and other body parts to yourself. Fighting, hitting, theft, destruction of property, etc. WILL NOT BE TOLERATED.

4. Any abuse or bullying, either verbal or physical of any participant is strictly prohibited.

Parents should discuss proper behavior with their children and should communicate with the camp staff any concerns that they may have.

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Child Health Policy

We are committed to providing the safest and healthiest environment. With the help of each parent's cooperation, and good health practices we can ensure a safe summer for all participants. If your child is ill, he/she may not attend camp. In the event that your child becomes ill throughout the day, you will be called to pick up your child from camp.

Any child with the following symptoms may not attend camp.

Your child will be excluded from attending the program if he/she has symptoms or incidents of any of the following:

1. Fever – before the use of reducers, 100° F or higher.
2. Diarrhea
3. Vomiting
4. Sores and rashes – rashes need to be diagnosed by a doctor. If it is identified as ringworm, he/she may come to the program once it is under treatment and as long as it can be covered.
5. Severe coughing – child gets red in the face, makes high pitched, croupy, or whooping sounds, persistent cough interfering with child's activities.
6. Yellowish skin or eyes
7. Eye irritation – constant tearing, redness, swelling or discharge of puss.
8. Persistent itching of body or scalp
9. Lice

For all of the above symptoms, your child may return to the program only with a doctor's note listing a return date.

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Thank you for choosing Campus Day Camp!!

We look forward to a wonderful and safe summer!!

Phone: **718-421-7575**

Text message for dismissal or absences: **718-395-4974**

Fax: **718-442-1501**

General Email: Info@campusdaycamp.com

Facebook: /Campusasp

Instagram: @campusdaycamp